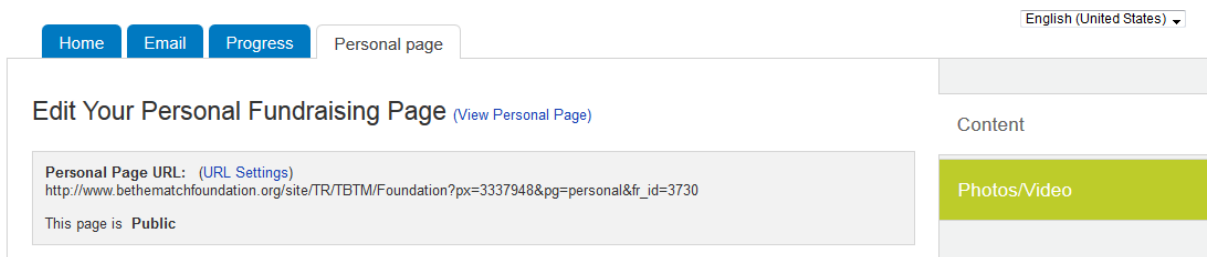


How to create or change your personal page URL

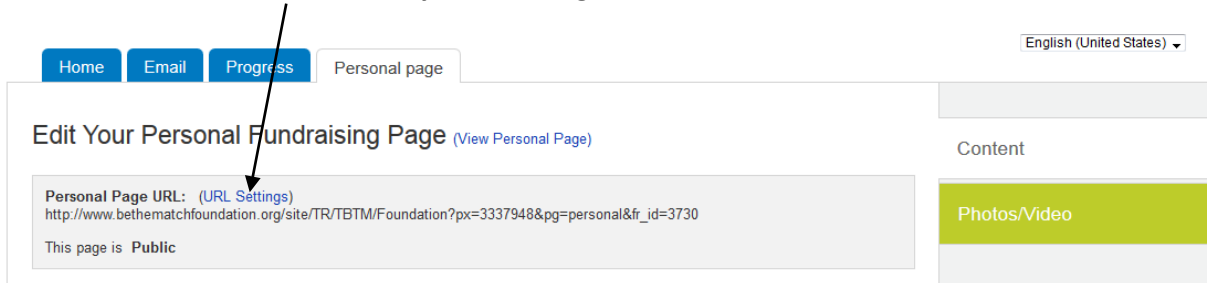
1. Log in to your Fundraising Center



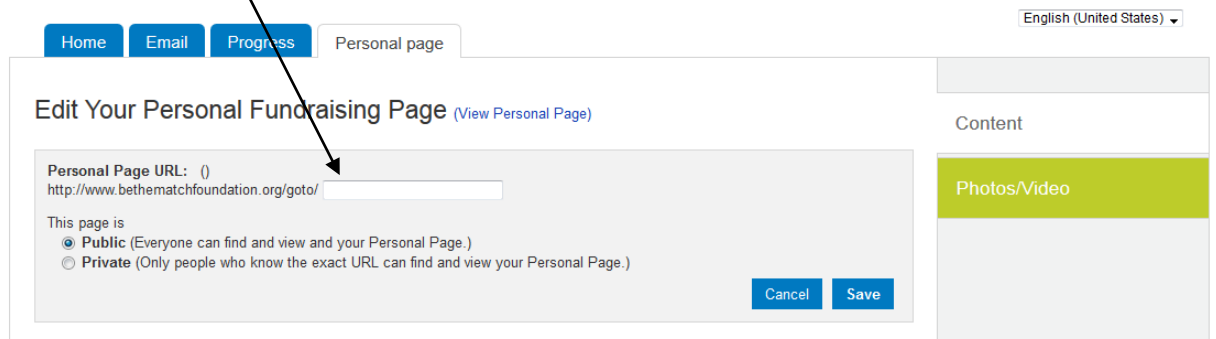
2. First click on either the Personal page tab or Team page tab depending on which page you are creating the shortcut for. (Only Team Captains will have both tabs)



3. Click on the blue link that says URL settings



4. Enter the name/word that you want your URL to be called (usually your name or who you are fundraising for)



5. After you enter the URL, hit Save

The screenshot shows a web interface for editing a personal fundraising page. At the top, there are navigation tabs: Home, Email, Progress, and Personal page. A language dropdown menu is set to 'English (United States)'. The main heading is 'Edit Your Personal Fundraising Page' with a '(View Personal Page)' link. Below this is a form with the following elements:

- 'Personal Page URL: ()' with a text input field containing 'http://www.bethematchfoundation.org/goto/ Chloesbirthday'.
- 'This page is' section with two radio button options:
 - Public (Everyone can find and view and your Personal Page.)
 - Private (Only people who know the exact URL can find and view your Personal Page.)
- 'Cancel' and 'Save' buttons.

Two black arrows originate from the text 'After you enter the URL, hit Save'. One arrow points to the URL input field, and the other points to the 'Save' button. On the right side of the page, there is a sidebar with a 'Content' section and a highlighted 'Photos/Video' section.

Your shortcut URL is now complete. This is the URL that you can put on posters and emails to friends and family. It will be [www.bethematchfoundation.org/goto/Name](http://www.bethematchfoundation.org/goto/Chloesbirthday)