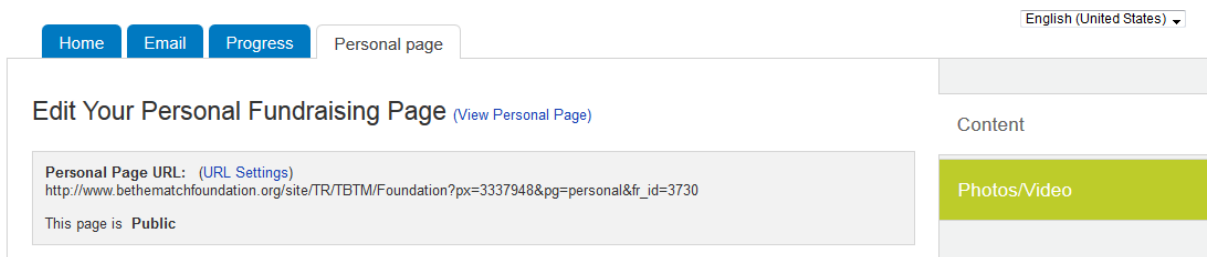# How to create or change your personal page URL
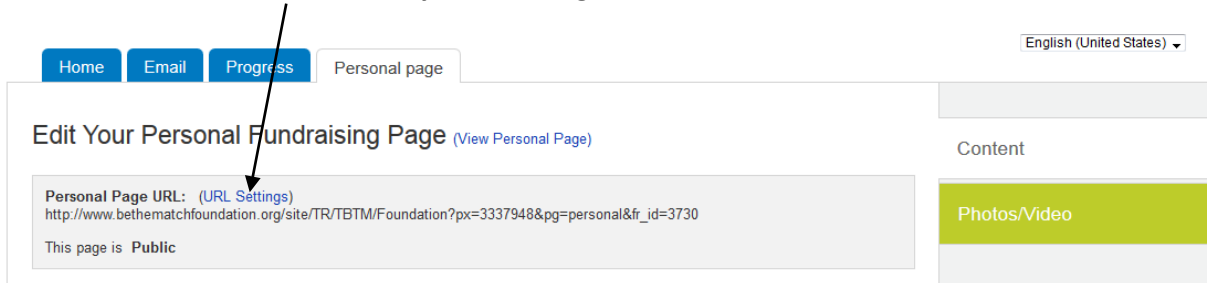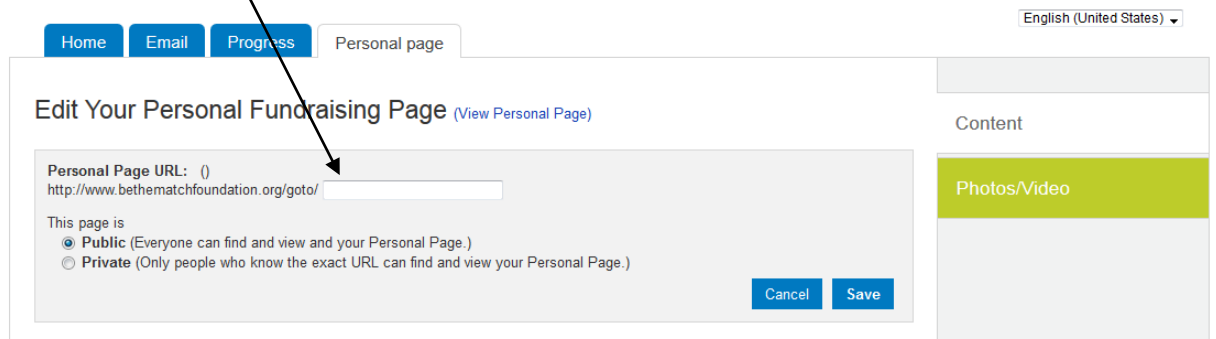
1. **Log in to your Fundraising Center**

2. **First click on either the Personal page tab or Team page tab depending on which page you are creating the shortcut for. (Only Team Captains will have both tabs)**

3. **Click on the blue link that says URL settings**

4. **Enter the name/word that you want your URL to be called (usually your name or who you are fundraising for)**

5. After you enter the URL, hit Save

Home | Email | Progress | Personal page

Edit Your Personal Fundraising Page (View Personal Page)

Content

Photos/Video

Personal Page URL: ()
http://www.bethematchfoundation.org/goto/ Chloesbirthday

This page is
⦿ **Public** (Everyone can find and view and your Personal Page.)
◯ **Private** (Only people who know the exact URL can find and view your Personal Page.)

Cancel Save

Your shortcut URL is now complete. This is the URL that you can put on posters and emails to friends and family. It will be www.bethematchfoundation.org/goto/Name